Position: Regional Director  
CO, MT, NE, ND, SD, WY Regional Director

Description last updated: April 7, 2023  
Supervisory Position: No  
Position Reports To: Senior Director, Field Division West (SD/FDW)  
Status: Full-Time  
FLSA: Exempt  
Location: Denver, CO metro areas

**PRIMARY PURPOSE OF THE POSITION:**
The Regional Director is responsible for contacting and developing relationships with construction professionals, within an assigned region, to encourage and provide solutions for the use of wood in non-residential and multi-family buildings. This person serves as an educator and is the 'go to' resource for design professionals with questions about the use of wood in their projects.

**ESSENTIAL JOB FUNCTIONS:**
- Apply engineering, and codes and standards expertise to provide technical solutions to architects, engineers and others involved in the design of non-residential and multi-family wood buildings
- Provide insight and design guidance for building structures ranging from one to eighteen stories, including the development of wind, uplift, loads, live loads, diaphragm, and shear design
- Analyze structural design compliance and efficiency of client engineering projects
- Develop building layout schematics that meet load, seismic, and other considerations while maximizing efficient structure layout and construction
- Provide expertise to project architects and structural engineers regarding fire resistance design and building envelope enclosure systems
- Provide guidance and direction to project engineers for the design of the structural connections and components needed to comply with building requirements, life safety, and jurisdictional requirements
- Provide peer review of structural calculations and concepts correcting and modifying plans as needed
- Analyze wood structural systems to determine the best engineering approach; calculate loads as needed for the structure, occupants, and ancillary systems
- Determine integration of steel structure and concrete foundations for hybrid wood structures
- Engage with jurisdictions on the client’s behalf to demonstrate the project’s structural design compliance with respective building codes and local requirements
- Participate and/or lead project team meetings, especially with engineers and contractors, to ensure wide understanding of project design to allow for proper and efficient construction
- Present educational seminars for architects, engineers, code officials and others covering the benefits of using wood and showcasing wood building designs
- Contact design and construction professionals and offer wood-based solutions that meet their objectives
- Further develop the use of wood buildings in the regional market using traditional and consultative sales techniques—i.e., following leads, establishing contact, and building relationships
QUALIFICATIONS:
• Proficiency in building codes and standards for wood-frame construction and ability to provide information and solutions to design professionals have questions or issues related to specific projects
• Ability to proactively initiate contact with architects, engineers, contractors, and others involved in the design and construction of buildings
• Excellent oral and written communication skills to represent the industry and WoodWorks
• Ability to engage design and construction professionals in positive discussions regarding material selection
• Ability to take initiative and work independently without direct supervision
• Proficiency in MS Office
• Experience using SalesForce is a plus

EDUCATION AND EXPERIENCE:
Required:
• BS or MS in Civil, Structural, or Architectural Engineering
• Professional Engineer
• 3+ years structural design experience

Preferred:
• Project management experience (business development/marketing a plus)
• Light-frame wood design experience
• Mass Timber design experience
• IBC and local building codes, fire, design experience

TRAVEL REQUIREMENTS:
• Frequent regional travel for meetings (frequent day and occasional overnight)
• National travel of 2-4 trips annually (more during the first year for training and team development)

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER
WoodWorks and Wood Products Council are active Equal Employment Opportunity Employers, M/F/D/V. We welcome all people regardless of race, color, national origin, religion, age sex, disability, veteran status, or other category protected by law.

A job description is a general description of the function and major duties of a job. It may not specify all duties, tasks, and assignments associated with a job. It is not intended to limit or in any way modify the right of management to direct, assign, and control the work of employees in a unit. Accuracy, attention to detail, ability to work effectively in a team environment, and ability to work in an atmosphere of multiple projects and shifting priorities are requirements of all jobs at WoodWorks. Additional job-related qualifications may be specified for some openings. Job descriptions are subject to periodic review.